

City of Lancaster Street Closure Guidelines

Addendum to City of Lancaster Activity Permits and Facilities Reservations Guidelines and Polices

Special events are important to our community. They bring excitement to the City and enhance the quality of life. The City of Lancaster Office of Promotion is happy to assist organizations and individuals in providing quality events.

For the City to allow for a street closure, the following must be considered:

- Resident/business impact
- Size of the event
- Detour routes
- Signage and notification
- Set up of barricades and directional signage
- Traffic control and safety

City street closure for parades, foot races, etc., must be indicated on the permit application and accompanied by a detailed suggested route map.

For those events that require street closures, the following guidelines have been established:

- Saturday street closures may not occur any earlier than 2:00 pm
- No more than 2 consecutive Saturday street closures may occur and no more than two Saturday street closures per month.
- To encourage Sunday street closures, the City of Lancaster may consider waiving costs for Police and Park/Streets Bureau. Letters of request are to be submitted along with the activity permit application to the City of Lancaster Office of Promotion for review.
- Several roads in the City are state roads and must require permission from PennDOT to close the street. The City of Lancaster Office of Promotion will assist in the permitting process for PennDOT approval.

Please note that the guidelines above apply to those events not produced by the City of Lancaster Office of Promotion.

These guidelines do not apply to residential block parties that are not located on a State owned road. Separate guidelines for block parties can be found on the Residential Block Party Permit.

Promulgate by:

Director, City of Lancaster Office of Promotion

Date