

FILE OF THE CITY CLERK

ADMINISTRATION RESOLUTION NO. 67 - 2018

INTRODUCED – NOVEMBER 13, 2018

ADOPTED BY COUNCIL – NOVEMBER 13, 2018

A RESOLUTION OF THE COUNCIL OF THE CITY OF LANCASTER ESTABLISHING A SCHEDULE OF FEES IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 238 - RENTAL PROPERTY, SECTION 8 REGISTRATION OF UNITS, SECTION 9 – RENTAL UNIT OCCUPANCY LICENSE, AND SECTION 10 - INSPECTIONS.

WHEREAS, on November 13, 2018 the Council of the City of Lancaster approved Administrative Ordinance No. 14 amending sections of Chapter 238 – Rental Property of the Code of the City of Lancaster which allows City Council to establish certain fees established in the Ordinance to register rental properties, obtain a license for rental properties and inspect rental properties.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Lancaster that the fees for registration of rental property units, obtaining a license for rental property units, and for other miscellaneous construction related permits, attached as Exhibit A, be established and made effective December 3, 2018.

BE IT FURTHER RESOLVED that the Council authorizes and empowers proper officials of the City to take such action as they deem necessary or appropriate, within the limits of the laws of the Commonwealth of Pennsylvania, to obtain the payment of fees as prescribed therein.



Danene Sorace, Mayor

ATTEST:



Bernard W. Harris, Jr., City Clerk

EXHIBIT A

City of Lancaster Rental Property Registration, Licensing and Inspection Fees

Effective Date: December 3, 2018

Registration of Rental Units by Owner, Property Manager or Property Management Company (Section 8. Registration of Rental Unit, Paragraph A):

Rooming/Boarding House, Dormitory or Hotel	\$200.00
Multi-Family Dwelling: 3 or more Dwelling Units	\$200.00
Transient Dwelling: Verbal leases, Leases of Less than 30 days	\$200.00
Single or Two-Unit Residential Rental Property	\$50.00 per unit

Annual Rental Unit Occupancy License (Section 9. Rental Unit Occupancy License, Paragraph B)

Rooming/Boarding House, Dormitory or Hotel	\$25.00 per unit
Multi-Family Dwelling: 3 or more Dwelling Units	\$50.00 per unit
Transient Dwelling: Verbal leases, Leases of Less than 30 days	\$50.00 per unit
Single or Two-Unit Residential Rental Property	\$50.00 per unit

Transferring a Rental Unit Registration or Occupancy License (Section 9. Rental Unit Occupancy License, Paragraph D)

Transfer completed upon sale or title transfer a unit	\$25.00 per unit
Notification to City and transfer occurs after sale of a unit or transfer of title	\$50.00 per unit

Reinstatement of Rental Occupancy License following revocation of a license (Section 9. Rental Unit Occupancy License, Paragraph E)

\$200.00 per unit

Reinspection Fee if Unit fails first inspection following a Notice of Of Violation (Section 10. – Inspections, Paragraph E.)

\$75.00 per inspection

Registration and Rental Occupancy License Fees for Lancaster City Housing Authority Properties (Section 9. Rental Unit Occupancy License, Paragraph H)

Registration Fee for Church Street Towers, Farnum Street East, Susquehanna Court and Franklin Terrace	\$200.00 per development
Registration Fee for Scattered Site Units	\$200.00