

FILE OF THE CITY CLERK

ADMINISTRATION RESOLUTION NO. 05-2017

INTRODUCED – FEBRUARY 14, 2017

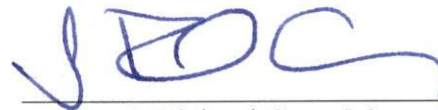
ADOPTED BY COUNCIL – FEBRUARY 14, 2017

A RESOLUTION OF THE COUNCIL OF THE CITY OF LANCASTER AUTHORIZING THE DISPOSAL OF CERTAIN OBSOLETE RECORDS (DAILY CASH REPORTS, WATER BILLING RECORDS, ACCOUNTING RECORDS, CANCELLED CHECKS, EMPLOYEE TIME CARDS, ETC.) IN CONFORMITY WITH THE RETENTION AND DISPOSITION SCHEDULE FOR RECORDS OF PENNSYLVANIA MUNICIPALITIES.

WHEREAS, the Council of the City of Lancaster adopted Resolution No. 7 on April 8, 1975, declaring its intent to follow the Retention and Disposition Schedule for Records of Pennsylvania Municipalities as promulgated by the Pennsylvania Historical and Museum Commission; and

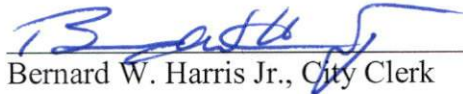
WHEREAS, the City of Lancaster wishes to dispose of certain obsolete records that are in conformity with the said Schedule, and the Municipal Records Act requires that each individual act of disposition be approved by Resolution of the governing body of the municipality.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Lancaster that the Administration is hereby authorized to dispose of the attached records in accordance with the Municipal Records Act.



J. Richard Gray, Mayor

Attest:



Bernard W. Harris Jr., City Clerk