

Open to the Public  
As of July 10, 2018

## **Maintenance Worker - Streets**

**Primary Duties:** Performs labor and maintenance semi-skilled tasks below the journeyman level in a variety of work areas.

**Salary:** \$18.36 per hour

### **Work Schedule:**

Sunday - Thursday: 11:30 PM – 7:30 AM

### **Required Minimum Qualifications:**

- Graduation from High School or completion of a GED is required.
- At least two (2) years experience in similar maintenance work is required.
- Experience in use and maintenance of standard tools used in construction and maintenance of public works facilities is required.

### **Licenses and Certificates:**

- Possession of a valid Pennsylvania State Driver's License is required.

### **Comments:**

- Requires working long hours and must be available to handle emergency situations and weather events after hours, weekends and holidays.

**Full time, Full benefit package**

**Applications will be accepted until position is filled.**

The City Job Application and full job description are available at [www.cityoflancasterpa.com/city-job-listings](http://www.cityoflancasterpa.com/city-job-listings)

**The City of Lancaster is an Equal Opportunity Employer**

# City of Lancaster Job Description



Job Title: <b>Maintenance Worker</b>	Job Code: <b>6494</b>
Department: <b>Public Works</b>	FLSA: <b>Non-Exempt</b>
Job Grade: <b>28 - Bargaining</b>	Effective Date: <b>10/1968</b>
Reports To: <b>Various Supervisors</b>	Revision Dates: <b>3/1992; 10/1992; 2/2008; 10/2010 10/2017</b>

## Primary Function

Performs labor and maintenance semi-skilled tasks below the journeyman level in a variety of work areas.

## Principle Duties & Responsibilities

- Follows safe practices in the performance of duties.
- Operates compressors, jackhammers, cement mixers and other equipment for repairing streets and other public works projects.
- Operates a front-end loader to clean out sludge in drying beds and the grit chamber pit.
- Cleans and paints walls, ceilings, floors, windows and machinery and pipes.
- Provide assistance to journey persons.
- Responds to emergency situations for maintenance work as required.
- Performs water system flushing on the night shift.
- Participates in semi-skilled and other manual operations.
  
- **Bureau of Streets:**
  - Acts as night dispatcher by responding to street emergencies at night.
  - Responsible for the disposal of trash in the uptown business district street cans.
  - Responsible for overseeing the community service police car wash.
  - Responsible for traffic control; putting out barricades for city events, block parties etc.
  
- **Bureau of Water T/D:**
  - Cleans and flushes water mains, installs valves and hydrants and installs new house services.
  - Cuts, fits, lays, repairs, taps and makes water main cuts.
  - Set grade for sewer and street constructions; lays and caulks pipes, tamps and rakes asphalt.
  - Hoses out sludge in all water systems; reservoirs, wells, tanks, clarifiers, precipitator, holding tanks, sludge thickeners and mixer chambers.
  - Maintains fire hydrants by turning off valves, removing hydrants and replacing worn or defective parts; paints hydrants.

## Position Qualifications

### **Knowledge, Skills and Abilities**

- Knowledge of safe practices related to Public Works.
- Proven ability in use and maintenance of standard tools used in construction and maintenance of public works facilities is required.
- Ability to operate a vehicle on private and public streets is required.
- Positive interpersonal skills are required.
- Proven ability to respond quickly and effectively to emergency situations is required.
- Proven ability to read, write, speak and comprehend English is required.
- Proven ability to work as part of a team and to collaborate successfully with others is required.
- Proven ability to adapt to new or changed situations and to show flexibility in making improvements in work processes and operations is required.
- Proven ability to exhibit customer-centered behaviors and to focus on customer needs is required.
- Proven ability to commit to excellence in service and to continuous improvement is required.

### **Education, Training and Experience**

- Graduation from High School or completion of a GED is required.
- At least two (2) years experience in similar maintenance work is required.

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- Experience in use and maintenance of standard tools used in construction and maintenance of public works facilities is required.

### **Licenses and Certificates**

- Possession of a valid Pennsylvania State Driver's License is required.

### **Environmental Conditions**

- Indoors, environmentally controlled.
- Outdoor, exposed to inclement weather and extreme temperature.
- Exposure to noise, pollution.

### **Safety Equipment Used or Needed**

- Personal Protective Equipment such as hardhats, gloves, safety glasses, ear protection, rain gear, steel toed safety shoes, rain boots and respirators.

### **Comments**

- Requires standing outdoors for long periods
- Works around motorized or moving equipment and machinery.
- Requires working long hours and must be available to handle emergency situations after hours, weekends and holidays.
- Requires heavy manual lifting up to approximately 100 pounds to the level of a pick up bed.
- Requires the use of tools such as a screwdriver, pliers, wrenches and other tools when assisting mechanics.
- Requires operation of light automotive vehicles and power driven equipment including pickup truck, dump truck and front end loader.
- This description was prepared to indicate the kinds of activities and levels of work difficulty required of positions in this class. It is not intended as a complete list of specific duties and responsibilities.